

March 13, 2020

Dear Site C service provider,

BC Hydro has been monitoring COVID-19 since early January 2020 and taking appropriate action as the situation evolves.

Health and safety is our number one priority. While the public health risk associated with COVID-19 is currently low for Canada, it is important that we proactively manage this risk at Site C due to the large workforce at site, many of whom travel frequently and reside in the worker accommodation facility.

BC Hydro's actions to mitigate COVID-19 risks include restrictions on non-essential travel for BC Hydro employees; the postponement of all non-essential site tours and meetings; increased cleaning in the Site C worker accommodation facility and increased site-wide communications promoting good hygiene, such as frequent hand washing and staying home when ill.

We expect that, as employers responsible for the health and safety of your employees, you will take appropriate actions to protect your employees and others, in compliance with government advice and recommendations.

As a valued partner on this project, it is important you help reduce the risk of contamination. Therefore, we're asking contractors and consultants that work on the Site C project to take appropriate precautions to avoid the spread of infection. This includes:

- **Considering whether your travel to Site C is essential at this time, or if it can be deferred or completed remotely.**
- **If you must travel to Site C to complete your work, BC Hydro expects that all contractors and consultants will abide by federal and provincial travel recommendations.** We recognize that these are changing frequently and ask that you actively monitor the situation. On March 12, the BC provincial government made the following announcement: *"We are recommending against all non-essential travel outside of Canada, including to the United States. Effective today, anyone who chooses to travel outside of Canada will be asked to stay away from work or school for 14 days upon their return. We know that this is a voluntary measure, but it is our expectation that people will follow this direction as part of their civic duty."* We expect that our contractors and consultants will take this into account and if you have employees or contractors that have travelled outside of Canada or are outside of Canada and travel to BC for work, ensure that the recommendation is followed and that employees or contractors do not come to BC Hydro work sites, including Site C, unless they have followed such recommendations.
- **Anyone showing symptoms of COVID-19 (cough, fever, difficulty breathing) should not come to any Site C project areas or other BC Hydro sites.** Health authorities suggest a period of self-isolation and that no person should attend work until their symptoms are gone. People should not attend work if they are taking medication to suppress any of these symptoms, as this can mask infection.

- **Anyone who has been in contact with a person who is undergoing testing or has tested positive for COVID-19 should not come to work at Site C or other BC Hydro sites until it is clear that they themselves do not have COVID-19.**
- **Notify us of any of your employees or contractors that are undergoing COVID-19 testing who work at Site C or who are in close contact with our employees at other BC Hydro sites, and to the extent permitted by law, the names of those employees.** We're establishing procedures in the event one of our employee's tests positive and we want to ensure consistent action is taken by our contractors and consultants. Any information provided related to an employee will be held in strict confidence, to the extent permitted by law. Please use the following to contact us: 1-877-311-8611.

In addition, we encourage our contractors and consultants to review their policies related to sick leave. It is critical that people feel supported in the event of any symptoms so they can take the necessary precautions to avoid infectious spread. In addition to reviewing sick leave policies, we encourage you to ensure telework options are available whenever possible to ensure work can continue if your employees or contractors are well, but have been asked to self-isolate as a precaution (e.g. following personal travel).

We recognize this is an evolving situation. Your cooperation is critical to reducing the risk of infection at Site C. We trust that you'll monitor your employees and subcontractors accordingly and suggest you follow the guidelines on [HealthLinkBC](#).

Sincerely,

A handwritten signature in blue ink, appearing to read "Ken McKenzie", enclosed in a blue oval.

Ken McKenzie
Executive Vice President, Site C
BC Hydro