

Community Recreation Site Fund

Grant Application Form—Intake 3

A completed application form is required as part of the application package for grants under the Community Recreation Site Fund (Fund). Refer to the Fund’s Frequently Asked Questions document for additional details and assistance in completing this form.

Completed application form and required documentation should be forwarded to: **CommunityRecSite@bchydro.com** with Subject line: “Name of Your Project–2025 Intake”.

Note that incomplete forms may result in the application not being considered.

Project Name:			
Applicant Organization, Nation, or Society Information			
Legal name:			
Mailing address:			
Office address for payment (if different from above)			
Email address:		Daytime phone number:	
Website:			
Applicant Primary Contact Information			
Contact name:		Job title:	
Email address:		Daytime phone number:	
Alternate contact name:		Job title:	
Email address:		Daytime phone number:	

Applicant’s Declaration

I, the undersigned, declare:

- that I am a duly authorized representative of the Applicant,
- that the information provided in this application is true to the best of the Applicant’s knowledge, and if any such information ceases to remain true to the best of the Applicant’s knowledge, then the Applicant will immediately notify BC Hydro in writing,
- that this form is an application only, the submission of which does not in any way guarantee the granting of any funding from BC Hydro to the Applicant,
- that any funding offer from BC Hydro will be in writing,
- that I have included with this application a copy of the Project Work Plan.

Eligibility

a. Is the Applicant located in the Peace River Regional District (PRRD) or a member municipality?

YES, the Applicant is based in the PRRD or a member municipality

NO, the Applicant is NOT based in the PRRD or a member municipality

If you answered NO, please describe how this application meets the program criteria:

b. Confirm the category eligible for the program that the Applicant falls under (must select one):

Indigenous Nation

Municipal or Regional Government

Non-profit Society

Proposed Project Information

a. Select all applicable development types:

Establishment of a new site

Enhancement or upgrade to an existing site

*Must have met the standards (and provide proof) of the governing bodies with authority over the proposed location.

b. Provide the requested amount for your proposed site:

\$ _____

Please check all statements applicable to your project:

*Points c. and d. MUST be true for program eligibility.

c. A detailed budget breakdown for your site must be included in the application package:

YES, a breakdown of how the grant dollars will be used is attached

d. A detailed work plan for your site must be included in the application package:

YES, a plan describing expected site works is attached

e. Optional: It is encouraged for the Applicant to engage with the applicable local government, Indigenous Nations, and/or stakeholders during the site planning process to receive Letters of Endorsement/Support (select all that apply):

YES, engagement with local government has occurred

YES, engagement with Indigenous Nations has occurred (describe below):

YES, engagement with local stakeholders has occurred (describe below):

f. Optional: Letter(s) of Endorsement/Support, if available, should be submitted as part of this application package:

YES, Letter(s) of Support are included in the application package (describe below and attach them in your application email)

Policy Acknowledgments

a. Confirm that the proposed site is in a location accessible by the public:

YES, the proposed site will be publicly accessible

b. Confirm that the proposed site can be made available on public maps:

YES, the proposed site may be added to public maps

c. Confirm that the proposed site will not be for commercial or private use:

YES, the proposed site will not be used commercially or be restricted for private use

d. If infrastructure is planned at the proposed site, confirm that it would adhere to the proper procedures and guidelines set up by the appropriate governing bodies based on the location of the project such as, BC Parks and Northern Health Authority

YES, all infrastructure will meet the appropriate procedures and guidelines set up by the appropriate governing bodies

N/A, no infrastructure is planned at the proposed site

Mandatory Reporting

a. A Project Completion Report is required upon completion of site preparation and construction activities.

*Funds can only be released after a Project Completion Report is received from the applicant and verified by BC Hydro.

YES, a Project Completion Report will be submitted upon completion of site construction works

Additional Information and Opt-In Opportunities

a. Is the Applicant organization set up for Electronic Funds Transfer (EFT) with BC Hydro?

YES NO UNSURE

*If your application is accepted for funding, you may be asked to complete a Direct Deposit Application for EFT.

b. The Applicant grants BC Hydro permission to use information about the site for promotional purposes:

YES, BC Hydro may use site information/photographs for promotion of the Fund

NO, BC Hydro may not use the site information/photographs for promotion of the Fund

Supporting materials

a. Please list ALL supporting materials provided with your application: